



# SAFETY PLAN & OFFICIALS JOB DESCRIPTIONS

Event Emergency Number is **0418 950 022**  
Radio Channel **17**

**Motto: If it is Unsafe Fix It, and tell the Start**

**Look after yourself first and your team, and then look after others, do not put yourself in an unsafe position.**

## ALL OFFICIALS

The organisers of the 2022 Auto One Targa Albany Sprint would like to welcome and thank you for your assistance with the Event.

As an official you have been assigned to a specific location within the Event and your role is essential to the safety of the public, our spectators, our competitors and your fellow officials. These induction notes are intended to acquaint you with the general operation of the Albany Sprint, as well as to provide a guide to some of the requirements within closed stages.

This event will be conducted under and in accordance with the Motorsport Australia OH&S and Risk Management Policies. These can be found on the Motorsport Australia website ([www.motorsport.org.au](http://www.motorsport.org.au))

### Meet Point Information:

**All Officials are to Sign On at either**

**Sunday 9.30am to 10.15am - Quaranup Road at Jessica's Beach, 3.2kms from Frenchman Bay Rd, (see Quaranup Map)**

**Monday 6.30am to 8.00am – Middleton Beach Car Park just past the Hybla Tavern**

If you are running late or unable to attend, then it is vital that you contact us as soon as possible, please ring Ross Tapper on 0418 950 022.

**All Officials are to sign the Motorsport Australia Disclaimer before leaving the Meet Point if not already completed on the Targa West Online (TWO) system.** You will need to provide emergency contact details, and your Motorsport Australia licence number and expiry date should you have one.

Your assigned role is in the **Officials Allocation List**, if you know where you need to be, please move to your position ready to undertake your job. If you are not sure, ask Jan or another Official for advice. There will be additional maps and information available.

### Uniform

We ask that Officials who have an Orange Targa West shirt that they wear that on the outside of other clothing. If you do not have a Targa West shirt you will be provided with an HiVis Vest. Please return this at the end of the day.

Be appropriately dressed for your duties. Footwear is to be enclosed and other clothing should be appropriate for the duties you are to perform. Remember that you will be outside for a significant part of the day therefore you should ensure that you bring a jacket in case the weather gets chilly. You should also bring a waterproof jacket in case of rain. And do not forget a chair, it will be a long day standing if you don't have one. Please ensure you have adequate water, and in the event of sunny conditions enough sunscreen.

Please bring with you a clipboard, paper and pens, in case you need to complete an incident report.

### Meals

Sunday: Please bring your own food for the day. After the event we will have a simple sausage sizzle and salad at a location to be confirmed. We will have drinks available. Please email [jan@targawest.com.au](mailto:jan@targawest.com.au) or call 0418 533 603 to confirm you will be staying for the sausage sizzle.

Monday: There will be a 30-minute lunch break after Run 3, around 12:00 to 12.30pm. Jan and Linda Marchant will deliver to all Officials a lunch pack of meat & salad roll, fruit, nut bar and water. Look out for them in a white RAV4. You may wish to bring more to get yourself through the day.

Consumption of alcohol is NOT permitted whilst the Targa Albany Sprint is in progress.

Please remove all rubbish from your area at the end of the day.

On Monday Night we are going to the Albany Hotel for a meal, once again notify Jan if you wish to join us, the meals are good quality and reasonably priced.

### **Toilets**

Sunday: There will be a mobile toilet at the Meet Point and at the Whaling Cove Beach car park.

Monday: Toilets are available on Middleton Beach and Mt Adelaide.

If you are unable to get to these facilities, ask on the radio to be picked up by the Sweep Car and they will either take you up or down the hill and return you in the next break. Ensure there are officials to cover your location.

### **Smoke Free Event**

With our sponsorship from Make Smoking History, the Targa Albany Sprint is a **Smoke Free Event**, it is not permitted to smoke on the event in a public area or while wearing any clothing with the Make Smoking History or QUIT logo. Smokers are asked to cover over any logo and temporarily remove themselves from a public view.

### **PETS**

Pets are not permitted to accompany you. Pets and Motorsport do not mix.

## **EVACUATION**

If there is a need to Evacuate the Officials and Competitors, we will call through the Radio System to all officials to be prepared to move out as quickly as possible. In an Emergency, it will be a case of leaving ASAP, for a lesser Emergency there will be time to pack up and leave.

For the location of the Evacuation Points, see attached Maps.

Sunday: We will Evacuate everyone either South to Camp Quaranup or North to Shoal Bay Retreat, it may be possible that we could use both points at the same time.

Monday: We will Evacuate everyone either down the hill to the grass area alongside the Middleton Beach or up the hill to the corner of Marine Drive and Forts Road.

Our Safety Cars will drive the Stages to ensure that Officials are fully aware of where they are to go to. They will also ensure that everyone has been removed from the Stage.

## **ROAD CLOSURE**

**Sunday:** There are no major road Closure points all sand tracks and the road into a beach car park will be utilised as radio points. Quaranup Road will be closed at Shoal Bay Retreat at 10.00am

**Monday:** There are 3 Road Closures Points on Course and 2 off course heading into the Pits.

Traffic Force will start putting the Road Closure signs into place at 6.00am and it should be completed by 6.30am. They will be taken down at 6.00pm

1. Roundabout at Marine Drive, Flinders Parade and Adelaide Crescent. This is to be manned by Ashendon FIV with backup from Team Oscar or the Start if required. Each time the convoy comes down the hill the cars will traverse through the roundabout to Marine Terrace and back to the Pits.
2. Marine Drive and Forts Road. The Road Closure will be back at Burgoyne Road, but the public may ignore this sign and drive past and try to continue through.
3. Forts Road and Apex Drive. There will be no cars coming down Apex Drive but push bikes or walkers are quite likely to come down from the top of the hill.

On arrival at your road closure location, please park your car across the adjoining road to the racecourse or as shown on the Infrastructure Map. It should be parked in a manner:

- That the race cars will not hit your car, or you if they overshoot the intersection,
- Your car will not be hit by flying debris from the race cars.
- If possible, parked across the road to prevent members of the public from entering the racecourse.
- If a member of the public is likely to approach from the road to be closed and it is not possible for them to see your car across the road, or it is expected that the public may arrive at your point, add extra tape and road closure sign across the road at least 10m on the public side of any existing bunting to ensure they will not run into your car.
- If the road you are closing is an Evacuation Route, be prepared to leave passage for any Emergency Vehicles.

If you are confronted by a member of the public who wishes to cross the racecourse or worse, travel along the racecourse, please explain the following to them:

That Targa West is conducting a Speed Event in the area,

- That the road is closed by order of the WA Police and the City of Albany
- That race cars are travelling at speed along the road and entering the area will most likely result in an accident and could easily result in death or serious injury, and
- That if they need to access their Business, we will make that happen as quickly as we can. Then ring Targa West on 0418 950 022 and we will provide you a time and how we will arrange for them to access their property.

If they just wish to spectate, you should invite them to either spectate with you for the remainder of the event or return from the way they came and leave the vicinity of the event and go to the spectators point on Middleton Beach. If they insist upon entering the racecourse and all reasonable attempts to dissuade them are unsuccessful, do everything you can to stop them but do not put yourself at risk. Always try and remain as polite as possible.

**CONTACT THE START IMMEDIATELY IF THERE IS LIKELY TO BE A BREACH OF SECURITY  
BY RADIO OR CALL 0418 950 022**

At the end of the day the Start will radio all Officials and tell you the event has finished, and the Safety Car will traverse the Stage to confirm that you can pack up. We would appreciate if you can quickly pull down any tape and return the vest, red flag, fire extinguisher and radio to the Start. Please remember to take your rubbish with you.

## CHICANE OFFICIALS

The main role of the Chicane Officials is to keep the barriers in the correct position.

Park your car as shown on Map and stand in a safe place.

It is best to have three officials

1. An official ready to red flag oncoming cars if the chicane is across the road and impassable or another official is on the road, stay ready to wave the flag until Official #2 is off the road, just in case they slip.
2. An official able to run out and quickly move the barriers back into position
3. An official watching for oncoming cars to tell Official #2 to get off the road.

If the barriers are knocked out of place but do not interrupt on coming competitors and you can't quickly get them back into position call the Start.

**Location nn - HOLD THE CARS – HOLD THE CARS** Start will then Stop any more cars from Starting and will let you know who the last car to start was. When you have repositioned, the barriers let the Start know to restart.

If the Barriers are across the road and it is impassable for following cars call the Start

Notify Radio Command of the cars affected by the Red Flag

**Location nn - RED FLAG - RED FLAG - RED FLAG - STOP THE CARS** Start will then Stop any more cars and Officials below your calling point are to also Red Flag oncoming cars. When safe to do so reposition the barriers and when ready let the Start know the event can restart.

## SPECTATOR MARSHALS

Same as Road Closures, plus.....

Sunday: The only spectator point is at the Goode Beach North Access Road entrance. Spectators will need to be there before competition begins or catch the bus and we will bus them to the location.

Monday: There are three Spectator Points

1. Middleton Beach: Just ensure the spectators stay behind the CCB's
2. Steps above 3 Anchors Cafe: Spectators are to stay behind Armco Barriers and are to not sit or lean on them. They are then not to go further than the parking area on either side.
3. Lookout: CCB's are to go along the front of the footpath in front of the lookout platform. Spectators will come up from the Boardwalk and to then go into grass area on the northside of the Lookout area or into the Lookout platform.

## PUBLIC ACCESS

The Public are not permitted to enter the Course at any time without approval. If they are a local worker and need access to their building, call The Start by Radio or Phone and we will send a Course Car around to escort them to their work location.

## COURSE CARS

### SAFETY CARS – Kim Marchant & Mike Kerridge

They will take all officials to their location at around 8.00am ready for the Sighting Lap to take place at 8.25am. They will then follow the last car up the hill and follow the convoy back down.

### SAFETY CARS – Dylan Jackson & Sam Wriighthouse

They will Start 3 minutes before each group of cars and Escort them back down the hill.

This will be repeated before and after each group.

## RUNNING ORDER

We should have over 80 cars enter the Targa Albany Sprint on both days.

Sunday: We have a Speed Event (Drivers Only) competing. This group will be split into two groups to ease the turn around and convoy back to the start. They will only compete from South to North.

There is also a Rallysprint for driver and co-drivers. They will compete in both directions. We will notify you of the order before the event.

Monday: There will three runs in the morning and two in the afternoon

The cars will run in two groups 1 to 50 at 30 second intervals. We have very good seeding information on these cars, and they shouldn't catch the car in front. After the last car the Safety Car will follow them up to the Stop and they will convoy back down the hill.

The next group from 51 to 100 will start at 30 second intervals, and the same procedure will take place after the last car.

This will be repeated for each run.

## RADIO CHANNELS 17

If you are provided with a Radio, make sure it is on **Channel 17**. These will be provided at Official Sign On. Always talk through the Start and not direct to another Official. Protocol calling is "Start – Location (or name)". If you see anything that puts someone at risk, please radio through immediately. This may be a stopped or crashed car or a member of the public breaking the security of the Stage.

Your Location is the Instruction Number on the course map.

The emergency procedure is

#### **Location nn - HOLD – HOLD – HOLD THE CARS – YELLOW FLAG**

This is when there is no need to stop the cars on the course, but we need to stop any further cars starting, this is generally when a barrier needs moving back into position or a car has stopped in an unsafe position and needs moving.

All Officials **before** the Location calling are to also show Yellow Flags

#### **Location nn - RED FLAG – RED FLAG – RED FLAG – STOP THE EVENT**

This is when an accident happened, and/or medical help is required; the chicanes have been spread across the road preventing others to pass.

All Officials are to then put out their Red Flags

### **RED FLAGS & YELLOW FLAGS**

Each location on the course will be provided with a Red & Yellow Flag to be used as above.

Always protect yourself first, never run out onto the road to assist competitors who have crashed, always ensure that all oncoming cars have stopped before leaving your post to offer assistance.

### **SCRUTINY**

Our scrutineers will be checking all the cars on Sunday & Monday in the Pits using the Motorsport Australia Targeted Scrutiny System, where competitors are responsible for their own cars.

### **RECOVERY**

A Tilt Tray truck to remove any cars off the course will be available in the Pits. We will only be stopping to recover a vehicle if it is quick and easy, or the vehicle is a danger to other vehicles.

### **AMBULANCE & RESCUE**

We will have an Ambulance supplied by St Johns at the Stage Start on Sunday and on Monday they will be parked at the first Roundabout

We also have Ashendon First Intervention who are equipped with fire suppression, vehicle stabilisation, extraction equipment (Jaws of Life) and many other toys to assist in getting a crew member out of a car safely and quickly.

Ashendon will be based with the Ambulance.

### **FIRE EXTINGUISHER**

If a car catches on fire call the Start with

**Location nn - Red Flag – Red Flag – Red Flag – Stop the Event Car on Fire**

We Will then dispatch Ashendon First Intervention.

Each Location will be provided with a Fire Extinguisher. If you are unsure how to use one, please ask before leaving the Pickup Point in the morning. If a car fire occurs, do not open the bonnet of a car, spray the extinguisher through the grill next to the radiator. **If you are not dressed correctly or unsure on how to use a fire extinguisher provide the driver with the extinguisher, especially if they have a driving suit on.**

## ELECTRIC VEHICLES

Electric Vehicles will be identified in the Entry List and will have an EV sticker to the front and rear of the car.



The Electric Vehicles will be running at the back of the field on each run.

Officials should **NOT** touch an Electric Vehicle that has crashed and potentially damaged the electrical system. If in doubt, leave it to Ashendon FIV (Rescue) who have all the protection gear to work on EV cars and have emergency response guides of each competing vehicles.

If there are any lights on the dashboard or 'parking lights' are illuminated, you should presume the car is in gear and may move.

Ashendon will be at the Start Line on each run.

If you call in an Accident for an EV, please identify the car number and that the vehicle is an EV.

The Start and Ashendon will have printed Emergency Response Guides (ERG) for EV's competing in the event.

## TIMING

Our Timing Team are managed by Tony & Jayne Beresford and will need to take turns and in various jobs to ensure they survive the day. We will have approximately 450 cars starting over the day.

- Starting Cars at 30-second intervals
- Listening to radio to be ready to stop stage and sending course cars onto stage
- Recording the start time of each car
- Recording the Flying Finish Time of each car.
- Provide assistance as required to Tony & Jayne Beresford
- Stopping Cars before they exit the stage

## RESULTS

Stage Times will be available instantly a car finishes a stage, to keep track of who is winning or the stage times, go to [www.mstair.com](http://www.mstair.com)

## THANK YOU

Thank you for helping. It will be a big weekend getting 90 cars through both events but hopefully an enjoyable one for the competitors and officials.

The Presentation of Trophies will be at the Auto One marquee in the Middleton Beach Car Park immediately after the event.

Regards  
Ross, Jan & Dave

