

VOLUNTEER OFFICIAL INDUCTION NOTES

6-7 March 2022

Rally Emergency: 0488 279 287 | Rally HQ: 0419 045 042 | Life Threatening Emergency: 000

The organisers of the **2022 Auto One Targa Albany Sprint** would like to welcome and sincerely thank you for your assistance with the Event.

As an official you have been assigned to a specific location within the Event and your role is essential to the safety of our Competitors and your fellow officials.

These induction notes are intended to acquaint you with the general operation of the rally, as well as to provide a guide to some of the requirements within closed stages.

This event will be conducted under and in accordance with the Motorsport Australia OH&S and Risk Management Policies. These can be found on the Motorsport Australia website (www.motorsport.org.au).

Additional Information for your Role on the Event will also be Emailed to you, please look out for this.

1. PRE-EVENT INFORMATION

Clothing

- ✔ Wear your Targa West hi-vis shirt and Cap, or hi-vis Vest at all times whilst on duty. Your shirt or vest needs to be visible to our Course Cars so please wear it as your 'top' layer over jumpers etc
- ✔ Wear appropriate clothing & footwear for your duties and weather conditions.
- ✔ Clothing should not display branding that is contrary to the event sponsors.
- ✔ Bring a waterproof jacket, umbrella and a change of clothing if rain is forecast
- ✔ Wear sunscreen and a hat if it is sunny
- ✔ Remember that you may be outside for a significant part of the day therefore you should bring a jacket in case the weather gets chilly.

What to Bring

- | | | |
|--------------------------------|-----------------------------------|--------------------|
| ✔ Food | ✔ Allergy Treatment (e.g. EpiPen) | ✔ Chair |
| ✔ Water / Non Alcoholic Drinks | ✔ Medications | ✔ Table |
| ✔ Clipboard, Pens & Paper | ✔ Sunscreen & Hat | ✔ Insect Repellent |

Please ensure you have enough supplies, particularly food & water, for the entire day.

Other

- ✗ Consumption of alcohol is **NOT** permitted whilst the rally is in progress.
Responsible consumption is permitted in an appropriate location outside the active rally time but please remember that we must all be alert at all times whilst officiating.
- 🚭 Targa Albany Sprint is a **Smoke Free Event**. Smoking is **NOT** permitted (including E-Cigarettes) at the event in a public area or while wearing any clothing with the **Make Smoking History** logo.



- ✓ We encourage our officials to enjoy a healthy diet during the event.
- ✗ Pets are **not** permitted to accompany you.
- ✓ Always ensure that your car fuel tank is as full as possible before arriving at your meet point.
- ♂ ♀ Toilets are **not** available at every location.
Toilets are available on Sunday at Whalers Cove and on Monday at Middleton Beach and the Anzac Centre.



2. ALL OFFICIALS ARE SAFETY OFFICIALS

Safety is our Number 1 priority. All Officials have a responsibility to ensure the event runs safely. Our safety motto is ***“If it is unsafe, fix it! Then tell someone that you have.”***

3. ON THE DAY

You may not have phone signal at your location so we suggest you either download, or print, copies of all information that the Officials Co-ordinator sends you, including Maps, Meet Point Locations, Notes specific to your role, Team Leader / Stage Commander contact information etc.

Meet Point

- ✓ Please arrive at your designated meet point on time.
- ✓ Make yourself known to the Team Leader / Stage Commander on arrival.
- ✓ The Team Leader / Stage Commander will provide documentation confirming your authority as a Rally Official
Please read these carefully as they explain your duties and ensure that you and everyone with you are in a safe environment.
- ✓ Sign the **Motorsport Australia Disclaimer** before leaving the meet point
The Team Leader / Stage Commander, or their representative, will have a copy for you to sign. You will need to provide emergency contact details, and if you have one, your Motorsport Australia licence number and expiry date
- ✓ **Running Late or Unable to attend?**
As soon as possible please contact your Team Leader / Stage Commander or call Rally HQ on 0419 045 042.

Stage Officials - Making your Location Safe

On-Stage Officials, on arrival at your road closure location, please park your car across the adjoining road to the rally course. It should be parked in a manner ensuring that:

- ✓ the rally cars will not hit you or your car if they overshoot the intersection.
- ✓ you & your car will not be hit by flying debris from the rally cars.
- ✓ If possible, parked across the road to prevent members of the public from entering the rally course
- ✓ If a member of the public is likely to approach from the road to be closed and it is not possible for them to see your car across the road, or it is expected that the public may arrive at your point, add extra tape and a road closure sign across the road at least 10m on the public side of any existing bunting to ensure they will not run into your car.
- ✓ If the road you are closing is an Evacuation Route, the Stage Setter will ask you to leave room to allow any Emergency Vehicles past.



4. MEMBERS OF THE PUBLIC

Stage Officials, you are responsible for closing a particular road intersection throughout the event – even during the gaps between cars and runs.

If you are confronted by a member of the public who wishes to cross the course or worse travel along the course, please politely explain the following to them:

- ❗ Targa West is conducting a major car rally in the area
- ❗ The road is closed by order of the WA Police;
- ❗ Permission to close the road and run the rally has been granted by the Police and local authorities
- ❗ If they insist on seeing the approval paperwork contact Rally HQ.
- ❗ Rally cars are travelling at speed along the road and entering the area will most likely result in an accident and could easily result in death or serious injury, and
- ❗ Under Sections 83, sub-sections 4 & 5 of the Road Traffic Act, it is an offence to enter a closed road.

Invite them to spectate with you for the remainder of the rally or return from the way they came and leave the rally area.

If they insist upon entering the course...

- ✔ Attempt to deter them and do everything you can to stop them, but
- ✗ **Do NOT put yourself at risk!**
- ✔ As a last resort tell them to travel in the direction of the rally cars.
- ✔ If you have a rally radio or mobile telephone, **immediately** contact Rally Base and advise them of the situation.
- ✔ If you do not have a radio or mobile telephone, **and** the stage is NOT yet being run competitively (**i.e. the '0' car has not passed your location**), then you should approach the course and safely flag down the next official car and advise them of the situation.
- ✔ **If the stage has been closed for competition (i.e. the '0' car has passed your location)** and you are certain that a member of the public is on the rally course either on a bike or in a vehicle, flag down a competitor with your **HELP** sign*.

*Only do so if you are **certain** that unauthorised persons are on the course and likely to cause safety issues for competitors.

5. EMERGENCIES

The **HELP** sign is only to be used in an emergency. If you require medical assistance or another life threatening situation exists using this sign will stop the special stage.

Under **NO** circumstance should you drive onto the stage to seek help as you will endanger your own life and that of the competitors. You should never leave your road closure point unattended.

In an emergency situation, the stage will be closed and senior officials will enter the stage to coordinate the exit of competitors and officials from the stage. Please wait and follow their instructions.



6. END OF COMPETITION

Do **NOT** leave your location until advised by your Team Leader / Stage Commander...do **NOT** follow the Sweeper.

- ✓ Ensure you are aware of the number of times your stage will run (one, two, three or four times)
- ✓ After the cars have finished each run through the stage, the 'Sweep' car will drive through the stage to ensure that every car has completed the stage safely;
- ✓ After the **LAST** running of your stage, the 'Sweep' vehicle with the green flashing light will stop at the control locations and collect the control paperwork and then drive straight through the stage.
- ✓ The rally is now finished on your stage. You can now start packing up your equipment and be prepared to leave the stage, but do not leave until advised by the Team Leader / Stage Commander.
- ✓ It is a big help if you can help the "Pull Down" crews take down any Tape & Tags around your location from the road or attached to gates.
- ✓ Remember there will be officials working on the road removing the tape from driveways. On some stages you will be advised to keep the road closed until they have passed your point.
- ✓ You will be advised at the start of the day of arrangements for safe exit of the stage. Either the Stage Commander or the Stage Setter will take you to the nearest main road as soon as possible.
- ✓ Please take ALL your rubbish with you.

7. GENERAL INFORMATION

Results

Keep up to date with the Results over the weekend on our website www.targaalbanysprint.com.au/results

Facebook

When you get a chance and have a story to tell or a photo to share, join in the fun with other Officials on the **Targa West Officials** Facebook Page www.facebook.com/groups/249006901782605 and to keep updated with all thing Targa West during the event and throughout the year, like and follow our Targa West Events Facebook page at www.facebook.com/targawest

Trophy Presentations

Come along and join in the fun of the Trophy Presentation and acknowledge the overall and class winners and celebrate their success. This will be at the Auto One Marquee on Monday straight after the event.

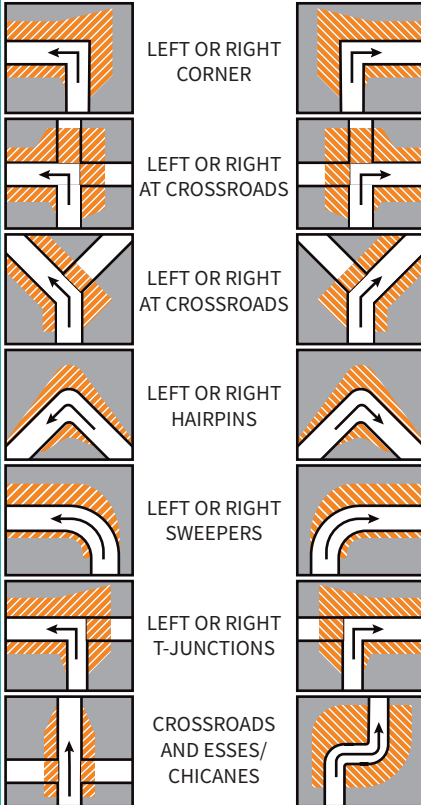
Further questions?

Should you require any further details prior to you meet time, please do not hesitate to contact our Officials Co-ordinator; pre-event call **Jan Tapper on 0418 533 603** and during the event **Rally HQ on 0419 045 042**.



THE FOLLOWING DIAGRAMS SHOW AREAS THAT ARE CONSIDERED TO BE **UNSAFE**

**NO STANDING AREAS ARE
SHOWN WITH STRIPES**



**Use this guide to ensure safe viewing in areas
outside designated spectator points**

EMERGENCY CONTACT

In the case of a life threatening
EMERGENCY call... 000

RALLY CONTACT NUMBERS

Anytime on **0419 045 042**

Rally Emergency 0488 679 287

During the event the Rally HQ number

0419 045 042

SAFE OFFICIALS...

NEVER...

- ✗ Never stand in prohibited areas. (See left panel for unsafe location diagrams.)
- ✗ Never stand or sit close to the edge of the road.
- ✗ Never stand below the level of the road (or in gutters or culverts).
- ✗ Never stand in run-off (escape) routes for the competing cars.
- ✗ Never sit down at a location on the same level as the cars - you need to be standing so that you are able to move away quickly if necessary.
- ✗ Never stand in front of arrows or signs relevant to the running of the event.
- ✗ Never be distracted - always face the competing cars.
- ✗ Never stand on or cross the road while it is officially closed.
- ✗ Never play games with your safety, or with that of the competitors.
- ✗ Never light fires or BBQs or drop cigarette butts. They can cause major fires with serious consequences.

ALWAYS...

- ✓ Always STAY ALERT! Expect the unexpected to happen.
- ✓ Always consider your own safety and that of others at all times.
- ✓ Always stand where you can see the competing cars coming and going.
- ✓ Always leave yourself room to move away quickly.
- ✓ Always keep children under constant and close supervision.
- ✓ Always leave pets at home, please don't bring them to a rally.
- ✓ Always do as the Stage Commander and Course Cars ask - they are there to ensure the event runs within the safety guidelines prescribe by the Motorsport Australia, the governing body of Australian Motor Sport.
- ✓ Always take your litter home with you and keep our forests clean.

KNOW THAT...

- ✓ The unexpected will happen

PROTECT...

- ✓ Themselves
- ✓ Others around them
- ✓ Other people's property
- ✓ Wildlife & Flora

MOTORSPORT IS DANGEROUS

Motor Sport Activities are inherently dangerous recreational activities and there is significant risk of injury, disability or death. If you choose to participate in these activities and you are killed or injured because the activities were not supplied with due care and skill or were not reasonably fit for their purpose, your rights to sue the Confederation of Australian Motor Sport Ltd (trading as Motorsport Australia) and/or the Entities* are excluded, restricted or modified. For full details of the exclusion, restriction or modification of your rights please refer to <https://motorsport.org.au/events/disclaimers>

*A full list of Motorsport Australia associated entities can be viewed at <https://motorsport.org.au/get-involved/events/disclaimers>.

